

**BOARD OF SELECTMEN
TOWN OF EAST WINDSOR
11 RYE STREET
BROAD BROOK, CT 06016**

Minutes of Regular Meeting

Tuesday, March 4, 2014 at 7:00 p.m.

These minutes are not official until approved at a subsequent meeting.

I. Call to Order

First Selectman Denise Menard called the Regular Meeting to Order at 7:00 p.m. in the Town Hall Conference Room.

II. Attendance

Present:

Denise Menard, First Selectman
Jason E. Bowsza, Deputy First Selectman
Steve Dearborn, Selectman
Dale A. Nelson, Selectman
James C. Richards, Selectman

III. Added Agenda Items

None

IV. Approval of Minutes

Regular Meeting of February 18, 2014

It was MOVED (Nelson) and SECONDED (Richards) that the Board of Selectmen approve the Regular Meeting Minutes of February 18, 2014. Motion PASSED. In favor – J. Bowsza, S. Dearborn, D. Nelson and J. Richards; Opposed – None.

V. Communications

A. Letter from Office of Policy and Management

There was no discussion.

B. Top Ten Taxpayer List

There was no discussion.

C. Police Department and Superintendent of Schools Press Statement

First Selectman Menard stated the importance of the distributed correspondence.

VI. Selectmen's Reports

A. Denise Menard

Ms. Menard's report is hereto attached as Attachment A.

B. Jason E. Bowsza

Mr. Bowsza's report is hereto attached as Attachment B. He strongly urged the Board of Selectmen to attend POCD meetings.

C. Steve Dearborn

Mr. Dearborn attended the Board of Finance meeting on February 19, 2014. He stated that Joe Pellegrini handles things well.

On February 26, 2014 Mr. Dearborn attended the WPCA meeting. He said it was a standard meeting with discussion of new applications and the North Road sewer extension.

Mr. Dearborn reported on the March 3, 2014 ZBA meeting. There was discussion of a variance and proposal for a convenience store with gas pumps located on Route 140 and Winkler Road.

D. Dale A. Nelson

Ms. Nelson attended the CIP meeting on February 25, 2014. She said there are many projects but no money to fund them but they are trying to get things done.

A budget workshop was held by the Board of Selectmen on March 3, 2014 with the Police Department and Fire Departments in attendance to present their budgets.

E. James C. Richards

Mr. Richards report is hereto attached as Attachment C.

Ms. Menard reminded the Board of Selectmen that as a liaison to a board or Commission, they are there to be the communication between that board and the Board of Selectmen. They are not to participate as a Board of Selectmen member or speak on behalf of the Board of Selectmen.

VII. Public Participation

John Burnham, 178 Scantic Road, stated the importance of educating kids about the dangers of drugs.

VIII. Board and Commissions Appointments

Resignations:

Kirk Montstream, Conservation Commission

It was MOVED (Bowsza) and SECONDED (Richards) that the Board of Selectmen accept with regret the resignation of Kirk Montstream as an alternate member from the Conservation Commission. Motion PASSED. In favor – J. Bowsza, S. Dearborn, D. Nelson and J. Richards; Opposed – None.

Re-appointments:

None.

New Appointments:

Peter Larese, Agriculture Commission

It was MOVED (Bowsza) and SECONDED (Richards) that the Board of Selectmen appoint Peter Larese as a regular member of the Agriculture Commission for a term expiring 8/1/2015. Motion PASSED. In favor – J. Bowsza, S. Dearborn, D. Nelson and J. Richards; Opposed – None.

Mr. Bowsza said Peter is new to town but he has a true commitment to agriculture and preserving the agricultural character of East Windsor. His presence is very much welcomed.

IX. Unfinished Business

A. Discussion of Barber Hill Schoolhouse

John Burnham, Jose Giner and Jay Ussery attended the meeting to discuss the schoolhouse proposals. Mr. Burnham asked the Board of Selectmen if they have made a decision on how they want to proceed? Mr. Ussery said he discussed the towns concerns with the Planning Department. State statute requires an application and public hearing to have the property classified as town property but that would not be required for open space.

Mr. Giner said the goal is to remove and restore the Barber Hill Schoolhouse. He said one option is to put a detailed request out to developers for proposals to dismantle and move the building to the Scantic Road Academy location. Mr. Giner said the specs should be layed out ahead of time and the request for proposals and bids should be given a deadline.

Ms. Menard called for a recess to allow for the Town Meeting at 7:28 p.m.
The Board of Selectmen's meeting was called back to order at 7:41 p.m.

Ms. Menard thanked John, Jose and Jay for their input. Mr. Burnham met with Ms. Menard prior to tonight's meeting and asked her to call the town attorney to see how they could move forward with the project. Ms. Menard said the Board of Selectmen do not want to incur legal costs but she did contact the town attorney for his reaction. Attorney Hawks-Ladds said the best option is to move the building and not complicate things by trading properties.

Mr. Ussery said a site plan will be submitted to Planning and Zoning adding one acre to the property site the Historic Academy, 114 Scantic Road. This acquisition of property will add space for school bus access and maneuverability. He stated that Planning and Zoning would make a decision within one month of submission of the application. Mr. Ussery said once the town has funding the building can be moved at any time and the land on Griffin Road can be left as open space.

Mr. Burnham is asking the Board of Selectman to move forward with his proposal #1, purchase of Barber Hill Property.

Motion was made to authorize First Selectman Denise Menard to follow through on the information presented tonight with Planning and Zoning and to contact the Town Attorney to move forward with preserving the schoolhouse and the possible sale of the land and siting the house on the new Historical Academy property on Scantic Road. It was MOVED (Richards) and SECONDED (Nelson). Motion PASSED. In favor – J. Bowsza, S. Dearborn, D. Nelson and J. Richards; Opposed – None.

B. Discussion of Citizens Hour Schedule

The Board of Selectmen discussed dates for the Citizens Hours. The schedule was agreed upon as follows:

April 29, 2014 at 6:30 p.m.

July 29, 2014 at 6:30 p.m.

September 30, 2014 at 6:30 p.m.

October 29, 2014 at 6:30 p.m.

Locations to be determined.

X. New Business

A. Discussion of Town Ordinance 82.1 Use of Public Sewers

Art Enderle III, Ed Alibozek and Paul Anderson addressed the Board of Selectmen. Mr. Anderson said the ordinance was written in 1982 and needs to be revised. The ordinance states that residents who are being required to connect to public sewers are given 90 days to connect to the service and that is not a reasonable amount of time. They want the 90 day connection requirement changed to one year with a two year extension.

Mr. Enderle spoke to Mike Corona of the North Central Connecticut Health Department (NCCHD) because the WPCA has no authority over septic systems. NCCHD would accept applications from residents and the USDA would determine eligibility for any financial assistance available to residents. Connection to the public sewer is a requirement for any developed property that has a septic system that is failing.

Ms. Menard does not agree with changing the ordinance, she suggests rescinding the old ordinance and creating a new ordinance to avoid any confusion. She suggested to WPCA they build a new ordinance with the policy clearly defined.

Mr. Enderle, Mr. Anderson and Mr. Alibozek agreed and will reach out to the USDA to provide an informational session to the residents who will be affected by the ordinance. Mr. Enderle will get things in order with NCCHD and the USDA and research the language to be included in the policy that people will be able understand.

When the policy and ordinance are complete, WPCA will come back to the Board of Selectmen. The ordinance will be passed by the Town Attorney and then recommended to Town Meeting.

B. Discussion of Policies and Procedures re: Purchase Orders and Bids

Mr. Dearborn requested this agenda item. He has a problem with the policy and believes it is prejudiced against the public and businessmen who owe taxes. He said people from out of town can owe \$1,000,000.00 in back taxes and still bid on town projects but people in town who are delinquent on their taxes cannot bid on projects. Mr. Dearborn said it is a civil rights violation because everyone has a right to work.

Mr. Bowsza said the right to work act does not compel someone to be hired.

Mr. Richards questioned the definition of delinquent. He said if a person owes back taxes and they are on a payment plan and are making payments they should not be considered delinquent.

Ms. Menard said she is hesitant to define a delinquent taxpayer. As she has said in the past, everyone has to pay their taxes and the town should not pay a contractor who owes the town money. Ms. Menard said she will get the definition of delinquent from the Tax Collector.

C. Discussion of Possible Buy Local Ordinance

Mr. Bowsza wanted to discuss the possibility of creating a buy local ordinance. He stated the town should support local business when contracting for services. Mr. Bowsza said if the lowest bidder is from out of town and the next lowest bidder is from East Windsor, the contractor from East Windsor should be given the opportunity to match the low bid.

Ms. Menard said she will contact CCM to request copies of policies and ordinances that other towns using local contractors for proposals and bids.

Mr. Bowsza said the town should consider local candidates when hiring staff. Ms. Menard stated the best qualified candidate should be offered employment.

D. Approval of CEN Fiber Optics

Information was provided to the Board of Selectmen regarding an incentive grant offered by the state to have fiber installed in close proximity to the Town Hall. The endorsement does not commit the town but allows Ms. Menard to apply for the grant.

Motion was made to adopt the Regional Performance Incentive Program proposal referenced in Connecticut General Statutes Section 4-124s as amended by Section 251 and 253 of Public Act 13-247. It was MOVED (Nelson) and SECONDED (Richards). Motion PASSED. In favor – J. Bowsza, S. Dearborn, D. Nelson and J. Richards; Opposed – None.

E. Approval of Tax Refunds

Motion was made to approve tax refunds of February 26, 2014 in the amount of \$14,533.57. It was MOVED (Bowsza) and SECONDED (Richards). Motion PASSED. In favor – J. Bowsza, S. Dearborn, D. Nelson and J. Richards; Opposed – None.

XI. Budget Matters

A. Budget Transfers

Motion was made to approve transfer #'s 2014-02 in the amount of \$14,800.00 from Town Gov't/EE Benefits-Retire Enhancement to Conserv of Health/EE Benefits-Retire Enhancement; 2014-03 in the amount of \$16,700.00 from Town Property - Salary F/T to Public Works - Salary; and 2014-04 in the amount of \$200.00 from Town Property - Shoe/Clothing to Public Works - Shoe Allowance. It was MOVED (Bowsza) and SECONDED (Richards). Motion PASSED. In favor - J. Bowsza, S. Dearborn, D. Nelson and J. Richards; Opposed - None.

XII. Executive Session

Pursuant to C.G.S. Section 1-200 (6) (a) Personnel & (b) Litigation. Motion was made to enter Executive Session. MOVED (Bowsza) and SECONDED (Richards). The Board of Selectmen entered into Executive Session at 9:05 p.m.; came out of Executive Session at 9:34 p.m.

Motion was made to offer a salary of \$76,407.00 to the recommended candidate for the position of Town Treasurer. It was MOVED (Bowsza) and SECONDED (Richards). Motion PASSED. In favor - J. Bowsza, S. Dearborn, D. Nelson and J. Richards; Opposed - None.

XIII. Adjournment

Motion to adjourn, made by (Nelson) and seconded by (Richards). The meeting was adjourned at 9:37 p.m.

Respectfully Submitted,

Heidi Vane
Recording Secretary

March 4, 2014

My report to the Board of Selectmen

The Capital Improvement Planning Committee met last week to finalize their recommendations for the 2014-2015 Capital Improvement budget. They will be meeting tomorrow night prior to the Inland-Wetland Commission meeting to find agreement on their recommendations.

You will receive the 2014-2015 budget packages tonight. There are still a few budgets missing, however after having the first budget workshop last night, I am concerned it will get too confusing to wait to distribute what is completed. I expect the missing requests and the tally of all budget requests to be completed and available to all by the end of the week.

I have attached for your information a letter from the Superintendent of Schools that went to all parents and guardians of students and a press statement from the Police Department. Please read the information, share it with anyone you think should know and please note that a Community Services Night is planned for March 11th at the High School. I urge you all to cancel whatever you have planned for that evening and plan to attend.

A resident called last week requesting to be put on the agenda to discuss a "life safety issue". It is the same issue we were all made aware of 2 weeks ago. Action was taken on the complaint Friday of the week we were made aware of the matter (see the attached Cease and Correct Order): The resident was told he was welcome to speak under public participation however the Selectmen discuss matters to go on their agenda. I later saw the gentleman in Town Hall and again urge him to express his concerns under public participation.

Denese
Menard



East Windsor
PUBLIC SCHOOLS
Inspiring Growth. Achieving Success.

70 South Main Street
East Windsor, CT 06088

ADMINISTRATION

Theresa M. Kane, Ed. D
Superintendent of Schools
tkane@ewct.org
860.623.3346
Fax 860.292.6817

February 27, 2014

Dear Parents and Guardians,

The recent death of our student due to a drug overdose was a devastating tragedy for our community. We join her family and friends in mourning her loss.

This week, stories have been circulating in the media and on Facebook that several students overdosed on pills at our high school. Depending on the source, the stories change. Due to the federal Family Educational Rights and Privacy Act (FERPA), we are unable to give specific information regarding students and their programming. Therefore, I am attaching a press release from the EWPD that gives the facts.

It is only natural that after a tragedy, emotions run high. I urge you and your students to consider the facts and not be fooled by rumor.

With that said, the issue of substance abuse is one that draws our attention. It is not a school issue. It is not a police issue. It is not a family issue. It is a community issue. We all must work together to educate our students to the dangers of drugs and to provide the necessary supports to help them make healthy choices and to support them when they do not.

During my years as superintendent, we have instituted Community Health Center (CHC) counseling for our students, we have started the safe school climate work to provide a positive school culture and we have placed a social worker in each of our schools. In addition, we have built a strong liaison with our police department. To that end, Chief DeMarco and I are requesting a School Resource Officer (SRO) be funded through our budgets. The community previously had an SRO through a grant. When the grant ended, the community did not fund the position. This request was made prior to the death of our student.

A *Community Services Night* will be held on March 11, 2014 at East Windsor High School from 6-8. It will be an opportunity for the community to hear information about substance abuse and to learn about the supports that are available for students and families struggling with it. Representative Chris Davis, the East Windsor Police Department, CHC, and our local faith based organizations join us in this effort. We strongly encourage you to participate.

In closing, I want to take this opportunity to thank you for your efforts on behalf of our students. It is through your support, joined by the support available through our schools and joined by the support available through other agencies that we can provide a positive, nurturing, and healthy environment for our students.

I hope to see you on March 11th

Theresa M. Kane, Ed. D.



EAST WINDSOR POLICE DEPARTMENT

Edward J. DeMarco, Jr.
Chief of Police

PRESS STATEMENT

02/27/2014

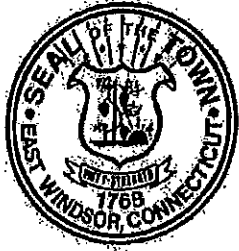
The Town of East Windsor Police Department has noticed an increase in the number of heroin-related incidents, as has most communities in New England. Last year, this agency dealt with one confirmed accidental heroin related death. This year, we have had three untimely deaths that we feel are drug related. Two of those three deaths are believed to be heroin related including the 02/15/2014 untimely death of 14 year old Megan Koscinski. In the two recent heroin related investigations, we located drug folds marked "New World" that field tested positive for Oxycodone, Fentanyl by using a Narcotics Analysis Reagent Kit (NARK) II #10 test kit. Heroin laced with the synthetic opiate fentanyl is believed to be related to numerous deaths across the United States.

The East Windsor Police Department is working with surrounding agencies including state and federal agencies in an effort to locate the source of the drugs. We are also working with the East Windsor Public School system, the Department of Children and Families, and Community Health Recourses in an effort to prevent further tragedies.

Yesterday, 02/26/2014, a high school student notified school staff that she was feeling like harming herself. The police were contacted and the student was transported to the Connecticut Children's Medical Center by ambulance. The Police Department was later notified that the student had admitted to ingesting a large quantity of Xanax. Where the child obtained the medication, and if she gave the medication to any other children, are currently the subjects of a police investigation.

We would encourage any parent within the Town of East Windsor who feels their child may be adversely influenced by the recent occurrences to contact the school staff or the police department.

Roger T. Hart
Deputy Chief of Police
East Windsor, CT



TOWN OF EAST WINDSOR

PLANNING AND DEVELOPMENT

Planning, Zoning, Zoning Board of Appeals, Conservation/Inland Wetlands, Economic Development

11 Rye Street, Broad Brook, CT 06016

PHONE: (860) 623-6030 FAX: (860) 623-4798

PLANNING & DEVELOPMENT WEB SITE → <http://www.eastwindsorct.gov>

CEASE AND CORRECT ORDER

SENT VIA CERTIFIED AND REGULAR MAIL

February 20, 2014

EWD, LLP
226 Main Street
East Windsor, CT 06088

RE: Zoning Violations; Site Plan Approval; Parking Violations

Dear Mr. Fiorelli:

It has been brought to my attention that parking at your facility has not been following the approved site plan. Your patrons are parking in a private access drive causing traffic flow issues, access issues to private property and most importantly public safety issues if first responders ever needed to access your facility or the adjacent residential property.

I have attached your approved site plan showing your parking areas. There shall be NO parking in the access driveway (cul-de-sac) which is privately owned by the adjacent property owner. You MUST follow the parking as shown on the approved plan.

You are in violation of your approved site plan dated January 14, 2003 and shall immediately:

1. Immediately notify all patrons that there shall be no parking on the cul-de-sac.
2. If you need to adjust the end and start times of your functions at your facility you should do so immediately. Your functions should be timed to allow people from one function to be off the premises before the next function starts.
3. If necessary have an employee outside directing traffic off the cul-de-sac.

**YOU ARE HERBY ORDERED TO CEASE AND CORRECT ALL ACTIVITIES LISTED ABOVE
WITHIN 7 DAYS OF RECEIPT OF THIS NOTICE.**

Failure to adhere to your approved parking plan will result in the issuance of a \$150 a day fine. A subsequent inspection and follow up will take place within two weeks of receipt of this notification.

Very Truly Yours,

Robin M. Newton, CZEO
Assistant Town Planner, ZWEO

cc. Diane Whitney, Pullman & Comley
PZC
Laurie Whitten, Director of Planning and Development

Pursuant to Connecticut General Statutes (CGS) Section 8-7 and the Town of East Windsor Zoning Regulations (Section 903), if you are aggrieved by this order, you may appeal to the Town of East Windsor Zoning Board of Appeals. An application for appeal is available in the Planning and Zoning Department. A public hearing is required. Said appeal MUST be filed within 15 days from the receipt of this notice.

Failure to comply with this order may result in the referral of this violation to the Town Attorney for legal action in accordance with Section 8-12 of the CGS. Action may also be taken through the citation ordinance (Ord. 07-01) which may levy fines of up to \$150.00 per day per violation.

Selectmen's Report - March 4, 2014

On Saturday, the 22nd I attended the small business forum put on by Pride's fitness. It was great to see the building looking so fantastic after it's renovation. About 35 vendors were there and I believe over 100 people as of when I left. It was great to see a local small business owner take a leadership role in promoting local businesses. Kudos to Khamp and Carrie Phimvongsa for the hard work.

On Tuesday, the 25th I had the distinct pleasure of performing a wedding between Jim's daughter Shannon and her husband Ray. Congratulations to Jim and his whole extended family.

Also on the 25th, I attended the PZC meeting. The main focus was a discussion about the Plan of Conservation and Development, specifically on conservation and agricultural issues. About 20 people attended and participated. I strongly encourage folks to attend some of these POCD meetings. They are a great way of getting feedback from a variety of residents. The next one is next Monday at 6pm in the auditorium of the high school to discuss parks rec issues. Kudos to Laurie Whitten and the Planning Department on facilitating these great discussions.

On the 26th I attend the Conservation and Agriculture Commission meetings. These commission members clearly have some great ideas and the best of intentions, but I think that they would benefit from more assistance being provided by town staff.

On Friday, the 28th, I participated in the interview process for a new Town Treasurer. There were three of us on the panel and we interviewed 4 applicants. Just as Denise has said in the past, all three of us independently ranked all four applicants in the same order. At the end of the process, we unanimously recommended one candidate to the First Selectman. I believe she will be scheduling a follow up interview with the suggested applicant, the First Selectman and the chairman of the Board of Finance.

Lastly, I've included some thoughts for the formulation of a "buy local" ordinance. I believe we will be discussing this later.

Respectfully submitted,

Jason E. Bowsza
Deputy First Selectman

Board of Selectman Liaison report Jim Richards 3/4/14

Board of Education – New Board polices were put in place, State mandates and a change in some of the monies projected to be rec by the state will make it a tough BOE year, Discussion was had in regards to what the school system is doing proactive in the wake of some tragic happenings.

Mar 11th 6p-8p East Windsor High School

"A Night of Guidance & Reflection: Substance Abuse & Mental Health"

On hand will be resources to help, hear from experts, participate in a Focus group, speak one on one with Healthcare Professionals,

More info please call Asst. Supt Christine DeBarge 860623 3346

Or Dan Casella Safe School Coordinator, Behavior Intervention Specialist 860 623 4426 ext 7209

Economic Development Commission-

Cancelled in Feb. No quorum

Parks & Recreation-

Special meeting on 3/10 6pm

Historical Preservation Commission-

Meets on 3/13 630pm

Housing Authority-

Calendar now showing their regular meeting is same night as BOS (tonight 7pm)

Veterans Commission-

Meets on 3/6 700pm

American River Heritage Commission-

Missed the last meeting due to schedule conflict- did read the meetings minutes very active group, getting ready for the spring and the passive use of trails & waterways- I encourage the other selectmen to read them online as well.